



# Henley Bank High School

## **Provider Access Statement**

Henley Bank High School is part of the Greenshaw Learning Trust.  
The Greenshaw Learning Trust is a charitable company limited by guarantee registered in England and Wales, company number 7633694, registered at Greenshaw Learning Trust, ORU Sutton, Throwley Way, Sutton, SM1 4AF.

## **Henley Bank High School School Careers Guidance Provider Access Statement**

The school has legal obligations under Section 42B of the Education Act 1997 to make arrangements for managing the access of providers to pupils at the school, for the purpose of giving them information about the provider's education or training offer.

Pupil entitlement – All pupils in Y8-13 are entitled:

- To find out about technical education qualifications and apprenticeship opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point
- To hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships- through options events, assemblies, group discussions and taster events
- To understand how to make applications for the full range of academic and technical courses

For pupils of compulsory school age these encounters are mandatory and there will be a minimum of two encounters for pupils during the 'first key phase' (year 8 to 9) and two encounters for pupils during the 'second key phase' (year 10 to 11).

For pupils in the 'third key phase' (year 12 to 13), particularly those that have not yet decided on their next steps, there are two more provider encounters available during this period, which are optional for pupils to attend.

These provider encounters will be scheduled during the main school hours and the provider will be given a reasonable amount of time to, as a minimum:

- share information about both the provider and the approved technical education qualification and apprenticeships that the provider offers
- explain what career routes those options could lead to
- provide insights into what it might be like to learn or train with that provider (including the opportunity to meet staff and pupils from the provider)
- answer questions from pupils

### **Previous providers**

In previous terms/years we have invited the following providers from the local area to speak to our pupils:

GROWs, Work Pays, SGS Colleges, Glos College, Hartpury, the NHS, Made Training, Kier, Good hind, The BBC, Quattro, HCR, Rapport, Beard, Northrop Grumman, Skanska, Unilever, TBS Engineering, Ontic, GE Aviation, EDF, Barnwood Construction

### **Destinations of our pupils**

Last year our year 11 pupils moved to a range of providers. Out of 148 students:

2 students took on a Level 3 apprenticeship

4 students took on a foundation apprenticeship

86 went to an FE college

46 went to a Sixth Form

3 Joined an E2E training study programme

1 unemployed but with a start date agreed for apprenticeship

5 unemployed and seeking employment or education

**Management of Provider Access requests Procedure**

A provider wishing to request access and for whom there may be procedural requirements should contact Tom Powell on [tpowell@henleybankhighschool.co.uk](mailto:tpowell@henleybankhighschool.co.uk) or 01452 863372. (Main point of contact)

**Premises and facilities**

The school will make available the Mill, classrooms and private meeting rooms as appropriate to the activity. The school will also make available AV and other specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with the Careers Lead or a member of the team.

Providers are welcome to leave a copy of their prospectus or other relevant course literature at our main reception and with our main contact.

**Opportunities for access**

The school offers the six provider encounters required by law and a number of additional events, integrated into the school careers programme.

|        | Autumn Term   | Spring Term   | Summer Term  |
|--------|---|---|--|
| Year 8 | Brilliant Club<br>PSHE SACU sessions<br>Life skills DEEP sessions | <b>World of work day. Where students get to meet employers from a range of industries as well as Sixth Forms and Colleges.</b><br>Royal institute science lecture<br>Life skills DEEP sessions  | Life skills DEEP sessions<br>Ican speaker<br>NFU talk  |
| Year 9 | Brilliant club<br>PSHE SACU sessions<br>Life skills DEEP sessions | <b>World of work day. Where students get to meet employers from a range of industries as well as Sixth Forms and Colleges.</b><br><b>MFL GCHQ visit</b><br>Insights trip to Gloucester university and event which shows students what life is like at a | No encounters – legislation requires encounters to take place by 28 February if in year 9<br>Life skills DEEP sessions<br>Ican speaker |

|         |   |   |   |
|---------|---|---|---|
|         |   | <p>university and the skills that you can gain from a degree</p> <p>Life skills DEEP sessions</p>   |   |
| Year 10 | <p>Introduction to GROWs assembly</p> <p>Students meet careers advisor</p> <p>PSHE SACU sessions</p> <p>Life skills DEEP sessions</p> | <p><b>Careers week- all students receive a week of trips, external speakers and an internal program for example CV writing and interview skills.</b></p> <p><b>World of work day. Where students get to meet employers from a range of industries as well as Sixth Forms and Colleges.</b></p> <p>Life skills DEEP sessions</p> | <p>All students to meet school careers advisor</p> <p>Grows Post 16 options assembly</p> <p>Life skills DEEP sessions</p>   |
| Year 11 | <p>Post 16 Options assembly</p> <p>All students to meet school careers advisor</p>  | <p><b>World of work day. Where students get to meet employers from a range of industries as well as Sixth Forms and Colleges.</b></p> <p>P6 sessions on Post 16 options.</p> <p>Period 6 from the University of Bath on “Why choose Uni”</p>  | <p>No encounters – legislation requires encounters to take place by 28 February if in year 11</p> <p>Confirmation of post-16 education and training destinations for all pupils</p> |
| Year 12 | <p><b>Assemblies with external speakers from a variety of industries including law, finance, charity.</b></p>                         | <p><b>World of work day. Where students get to meet employers from a range of industries as well as Sixth Forms and Colleges.</b></p> <p>Visits to multiple Universities, and careers fairs</p>   | <p>Visits to multiple Universities, and careers fairs</p>   |
| Year 13 | <p><b>Assemblies with external speakers from a variety of industries including law, finance, charity.</b></p> <p>UCAS on boarding</p> | <p>UCAS application completion</p> <p>One to one meetings for all students to look at next steps and appropriate options</p>  |   |

Our School Safeguarding Policy sets out the school's approach to allowing visitors to our school.

**What are the rules for granting and refusing access requests?**

We will grant access requests that meet the following criteria:

- DBS checked
- Those without DBS must be accompanied by a member of staff at all times
- All visitors must have read and understood the school's safeguarding policy.
- The request supports the programme of planned careers education and guidance for the targeted pupil ground and the focus appropriateness of proposed content;
- The timing of the request can be included in the schedule of events for other careers events, assemblies, visits by other providers and employers;
- The timings of the requests in relation to mock exams, final exams and moderation days, and other events already scheduled annually;
- Whether this is a return visit to the academy by the provider and the overall quality and impact of previous visits had of groups of pupils;
- Availability of school staff to support the visit
- The availability and appropriateness of the academy accommodation to meet the needs of the request

If a request cannot be accommodated by the school, the school will contact the provider and explain reasons why and seek a solution to allow appropriate access.

**Complaints**

Any complaints with regards to provider access can be raised following the school complaints procedure, available via the school website, or directly with The Careers & Enterprise Company via [provideraccess@careersandenterprise.co.uk](mailto:provideraccess@careersandenterprise.co.uk)