



Coombe Wood School

Provider Access Statement

Coombe Wood School is part of the Greenshaw Learning Trust.

The Greenshaw Learning Trust is a charitable company limited by guarantee registered in England and Wales, company number 7633694, registered at Greenshaw Learning Trust, ORU Sutton, Throwley Way, Sutton, SM1 4AF.

Careers Guidance Provider Access Statement

The school has legal obligations under Section 42B of the Education Act 1997 to make arrangements for managing the access of providers to pupils at the school, for the purpose of giving them information about the provider's education or training offer.

Pupil entitlement – All pupils in Y8-13 are entitled:

- To find out about technical education qualifications and apprenticeship opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point
- To hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships- through options events, assemblies, group discussions and taster events
- To understand how to make applications for the full range of academic and technical courses

For pupils of compulsory school age these encounters are mandatory and there will be a minimum of two encounters for pupils during the 'first key phase' (year 8 to 9) and two encounters for pupils during the 'second key phase' (year 10 to 11).

For pupils in the 'third key phase' (year 12 to 13), particularly those that have not yet decided on their next steps, there are two more provider encounters available during this period, which are optional for pupils to attend.

These provider encounters will be scheduled during the main school hours and the provider will be given a reasonable amount of time to, as a minimum:

- share information about both the provider and the approved technical education qualification and apprenticeships that the provider offers
- explain what career routes those options could lead to
- provide insights into what it might be like to learn or train with that provider (including the opportunity to meet staff and pupils from the provider)
- answer questions from pupils

Previous providers. In the last academic year encounters included:

Year 7 Employer Encounters

1. Take Your Child to Work Day or school arranged workplace visit (various employers)
2. CWS Careers Fair

Year 8 Employer Encounters

1. Workplace Visits
2. CWS Careers Fair

Year 9 Employer Encounters

1. Workplace Visits
2. CWS Careers Fair

Year 10 Employer Encounters

1. Apprenticeship and Education Event
2. Mock Interview with local business volunteer
3. CWS Careers Fair
4. Mega Project Skills Workshop with employees from Mega Project companies

Year 11 Employer Encounters

1. CWS Careers Fair

Year 12 Employer Encounters

1. CWS Careers Fair
2. CWS Sixth Form Employer Carousel

Year 13 Employer Encounters

1. CWS Careers Fair

PAL Encounters First Phase

1. Croydon College Assembly
2. South Thames Colleges Group Assembly

PAL Encounters Second Phase

1. South Thames Colleges Group Assembly
2. Croydon College Assembly

PAL Encounters Third Phase

1. Uni Surrey - Student Finance Talk
2. Uni Surrey - Why is Uni an option?
3. Coventry University Talk

4. UCAS Exhibition (Excel)
5. Plan My Gap Year
6. Croydon NHS
7. Daniel Spargo Mabbs Foundation

Destinations of our pupils

Last year our year 11 and Year 13 pupils moved to range of providers:

Cohort	Destination	2023-24	2024-25	2025-26
Year 11 Destinations	Sixth Form (internal)	58	51	59
	Sixth Form (external)	122	85	88
	FE College			
	Apprenticeship	0	0	1
	Other	1	1	34
	NEET	1	29	34
Year 13 Destinations	University (Russell Group)	17	4	21
	University (Total)	98	74	82
	Apprenticeship (Degree)	1	7	1
	Apprenticeship (Total)	1	7	1
	Employment	1	5	12
	Other (inc Gap Year)	0	21	6

Management of Provider Access requests Procedure

A provider wishing to request access and for whom there may be procedural requirements should contact Caroline Know on cknox@coombewoodschool.co.uk or contact the main office to make an enquiry on 020 8289 4745

Premises and facilities

The school will make the main hall, teaching rooms, the arena, the atrium, computer rooms and meeting rooms available as appropriate to the activity. The school will also make available AV and other specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with the Careers Lead or a member of the team.

Providers are welcome to leave a copy of their prospectus or other relevant course literature at our main reception and with our main contact.

Opportunities for access

The school offers the six provider encounters required by law and a number of additional events integrated into the school careers programme.

Which might include:

- *Guest speaker assemblies*
- *Employability workshops*
- *Mock Interviews (Year 10)*
- *Careers Fairs*
- *Speed Networking*
- *Assembly career talks (whole school, whole year groups, part year groups)*
- *Educational visits to workplaces*

Our School Safeguarding Policy sets out the school's approach to allowing visitors to our school.

What are the rules for granting and refusing access requests?

We will grant access requests that meet the following criteria:

- DBS checked
- Those without DBS must be accompanied by a member of staff at all times
- All visitors must have read and understood the school's safeguarding policy.
- The request supports the programme of planned careers education and guidance for the targeted pupil ground and the focus appropriateness of proposed content;
- The timing of the request can be included in the schedule of events for other careers events, assemblies, visits by other providers and employers;
- The timings of the requests in relation to mock exams, final exams and moderation days, and other events already scheduled annually;
- Whether this is a return visit to the academy by the provider and the overall quality and impact of previous visits had of groups of pupils;
- Availability of school staff to support the visit
- The availability and appropriateness of the academy accommodation to meet the needs of the request

If a request cannot be accommodated by the school, the school will contact the provider and explain reasons why and seek a solution to allow appropriate access.

Complaints

Any complaints with regards to provider access can be raised following the school complaints procedure, available via the school website, or directly with The Careers & Enterprise Company via provideraccess@careersandenterprise.co.uk