



# Park House School

# **Provider Access Statement**

Park House School is part of the Greenshaw Learning Trust.  
The Greenshaw Learning Trust is a charitable company limited by guarantee registered in England and Wales, company number 7633694, registered at Greenshaw Learning Trust, ORU Sutton, Throwley Way, Sutton, SM1 4AF.



### **Park House School Careers Guidance Provider Access Statement**

The school has legal obligations under Section 42B of the Education Act 1997 to make arrangements for managing the access of providers to pupils at the school, for the purpose of giving them information about the provider's education or training offer.

Pupil entitlement – All pupils in Y8-13 are entitled:

- To find out about technical education qualifications and apprenticeship opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point
- To hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships- through options events, assemblies, group discussions and taster events
- To understand how to make applications for the full range of academic and technical courses

For pupils of compulsory school age these encounters are mandatory and there will be a minimum of two encounters for pupils during the 'first key phase' (year 8 to 9) and two encounters for pupils during the 'second key phase' (year 10 to 11).

For pupils in the 'third key phase' (year 12 to 13), particularly those that have not yet decided on their next steps, there are two more provider encounters available during this period, which are optional for pupils to attend.

These provider encounters will be scheduled during the main school hours and the provider will be given a reasonable amount of time to, as a minimum:

- share information about both the provider and the approved technical education qualification and apprenticeships that the provider offers
- explain what career routes those options could lead to
- provide insights into what it might be like to learn or train with that provider (including the opportunity to meet staff and pupils from the provider)
- answer questions from pupils

### **Previous providers**

In previous terms/years we have invited the following providers from the local area to speak to our pupils:

AWE, Pathway CTM Vodafone

BP, Pepsi, Education Business Partnership

Newbury College, West Berkshire



### Destinations of our pupils

	2022-23	2023-24	2024-25
Students in Year 13	60	46	18
Apprenticeship - Degree-level (%)	3%	Not recorded	Not recorded
Apprenticeship - Total (%)	3%	18%	0%
University - Russell Group (%)	50%	23%	11%
University - Total (%)	92%	61%	78%
Employment (%)	2%	6%	5.5%
Other/Unknown - includes Gap Year/NEET (%)	3%	2%	5.5%

### Management of Provider Access requests Procedure

A provider wishing to request access and for whom there may be procedural requirements should contact Mary Tebble on [mtebble@parkhouseschool.org](mailto:mtebble@parkhouseschool.org)

### Premises and facilities

The school will make the main hall, sports hall, drama studio classrooms or private meeting rooms available for discussions between the provider and the students as appropriate to the activity. The school will also make available AV and other specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with the Careers Lead or a member of the team.

Providers are welcome to leave a copy of their prospectus or other relevant course literature at our main reception and with our main contact.

### Opportunities for access

The school offers the six provider encounters required by law and a number of additional events, integrated into the school careers programme.

These may include:

- Guest speaker assemblies (All years)
- CV writing workshops (Year 11)
- Work shadow day (Year 9)
- Mock Interviews (Year 11 and 12)
- Assembly career talks (whole school, whole year groups, part year groups)

Our School Safeguarding Policy sets out the school's approach to allowing visitors to our school.

### What are the rules for granting and refusing access requests?

We will grant access requests that meet the following criteria:



**Work hard. Be kind. Take responsibility.**

- DBS checked
- Those without DBS must be accompanied by a member of staff at all times
- All visitors must have read and understood the school's safeguarding policy.
- The request supports the programme of planned careers education and guidance for the targeted pupil ground and the focus appropriateness of proposed content;
- The timing of the request can be included in the schedule of events for other careers events, assemblies, visits by other providers and employers;
- The timings of the requests in relation to mock exams, final exams and moderation days, and other events already scheduled annually;
- Whether this is a return visit to the academy by the provider and the overall quality and impact of previous visits had of groups of pupils;
- Availability of school staff to support the visit
- The availability and appropriateness of the academy accommodation to meet the needs of the request

If a request cannot be accommodated by the school, the school will contact the provider and explain reasons why and seek a solution to allow appropriate access.

**Complaints**

Any complaints with regards to provider access can be raised following the school complaints procedure, available via the school website, or directly with The Careers & Enterprise Company via [provideraccess@careersandenterprise.co.uk](mailto:provideraccess@careersandenterprise.co.uk)