

**Crown Wood Primary School  
School Admission Appeals – September 2025 Entry**

**How many places are available in Reception?**

The Published Admission Number (PAN) for the school is 90.

**The school has 90 places available in Reception and 90 places have been allocated.**

**Places are not reserved for unsuccessful applicants who wish to lodge an appeal.**

**How many applications did the school receive?**

149 on-time applications were received for entry in September 2025.

**How were the 90 available places allocated?**

Oversubscription criteria	Number of places
Education Health Care Plan naming the school	0
Looked after / Previously looked after children	0
Exceptional social/medical need	0
Children of staff	1
Siblings	32
Inside designated area	26
Distance (outside of designated area)	31
<b>Total</b>	<b>90</b>

**The furthest distance allocated a place under Priority 6; Distance (outside of the designated area) for entry in September 2025 was 0.98 miles.**

**The furthest distance allocated a place under the oversubscription criteria: Distance (outside of the designated area) for entry in previous years is as follows:**

2024: 0.827 miles

2023: 1.892 miles

**How does the Appeal Panel assess a case?**

For Infant classes; Reception, Year 1 and Year 2, the number of pupils is limited by law to a maximum of 30. Admission applications can be refused if the school’s Infant classes have reached their legal limit.

Parents have the statutory right of appeal; however, the Independent Appeal Panel have limited powers and can only uphold an appeal if:

- (1) The admission of an additional child would not breach the Infant Class Size limit of 30, OR
- (2) The admission arrangements did not comply with admissions law, or were not correctly and impartially applied and your child would have been offered a place if the arrangements had been complied with or had been correctly and impartially applied, OR

(3) The decision to refuse admission was not one which a reasonable admission authority would have made in the circumstances of the case

Given the limited nature of the possible grounds on which an appeal may be upheld, infant class size appeals are rarely successful.

Although a parent may, for example, claim that they cannot get two or more children to different schools; that the school offered is too far away; the school offered will cause problems with childcare or work commitments; none of these are reasons for an Appeal Panel to uphold an Infant appeal.

### **Does the school have a Catchment Area?**

Yes. The designated area (catchment area) is a distinct geographical area that is served by a school. This is determined by the Local Authority. The admission arrangements for most schools in Bracknell Forest give preference to children living within that area. Being in the designated area for a school does not guarantee a place in Reception. If there are more applications than spaces available, the school's oversubscription criteria will apply as noted in the school's admission arrangements.

You can check your designated area school here:

<https://bfcgis.maps.arcgis.com/apps/webappviewer/index.html?id=9e7f1ad8cd0245a283db9c446f60cab2>

### **Moving House**

The address where the child lives at the closing date of 15 January 2025 will be used to process the application.

The 3 February 2025 was the deadline for on-time applicants moving into or within the Borough to update their address with Bracknell Forest School Admissions on their application.

Any address update received after this date is not considered until the second round of admissions and the address at 15 January 2025 will be used for the initial round of allocations.

### **My child currently attends the school's nursery, why were they not offered a place in Reception?**

Attendance at the school's nursery does not give priority or guarantee a place in the school's Reception classes.

### **How do I lodge an appeal?**

Parents/carers wishing to lodge a school admission appeal for Crown Wood Primary School should click on the following link to create a School Admission Appeal Account and complete an on-line appeal form: [School Admission Appeal | \(greenshawlearningtrust.co.uk\)](https://www.greenshawlearningtrust.co.uk/school-admission-appeal).

Alternatively, you can visit [appeals.greenshawlearningtrust.co.uk/home](https://appeals.greenshawlearningtrust.co.uk/home).

**Before lodging an appeal via the online portal you should read the information relating to appeals and the deadline to lodge an appeal [here](#)**