



Green Wrythe Primary School

Addendum to the Use of CCTV Procedure

Green Wrythe Primary School is part of the Greenshaw Learning Trust.
The Greenshaw Learning Trust is a charitable company limited by guarantee registered in England and Wales,
company number 7633694, registered at Greenshaw Learning Trust, ORU Sutton, Throwley Way, Sutton, SM1
4AF.

Introduction

Green Wrythe Primary School is committed to ensuring it adheres to the UK General Data Protection Regulation (UK GDPR) and CCTV Code of Practice by the information Commissioner. Green Wrythe Primary School applies and adheres in full to the Greenshaw Learning Trust CCTV Use Procedure policy. This appendix is to provide detail on where the cameras are in Green Wrythe Primary school.

Green Wrythe Primary School Addendum to the Use of CCTV Procedure

This addendum sets out the school specific elements required by the school to comply with the GLT Data Protection Policy and GLT CCTV Use Procedure.

This addendum will be regularly reviewed and was last reviewed in March 2025 by the Headteacher.

Named member of staff with responsibility for managing the CCTV system

Wayne Holland – Site Manager

Other members of staff with explicit permission to view CCTV images

- Anoushka De Sampayo – Head Teacher
- Nicola Kidd – Deputy Head Teacher
- Brenda Regan – Family Liaison Support Worker
- Tamsin Evans – School Operations and Office Manager

School Data Protection Lead

Tamsin Evans – School Operations and Office Manager

System Provider

This system is provided by DSI Security Services and operates wired.

Periods of Operation

The CCTV system is designed to be in operation 24 hours a day, 365 days a year though the school does not guarantee that it will be working during these hours. Signage is in place alerting site users that CCTV is in operation.

Length of time Images will be routinely stored - 14 Days

Location and type of camera

CAMERA TYPE	LOCATION	SOUND	RECORDING CAPACITY	SWIVEL / FIXED
	Various around the school	N	Y	F