



Bandon Hill Primary School

Addendum to the Use of CCTV Procedure

Bandon Hill Primary School is part of the Greenshaw Learning Trust.
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Bandon Hill Primary School Addendum to the Use of CCTV Procedure

This addendum sets out the school specific elements required by the school to comply with the GLT Data Protection Policy and GLT CCTV Use Procedure (both available through the [GLT website](#))

This addendum will be regularly reviewed and was last reviewed on 12/03/25 by the Headteacher.

Named member of staff with responsibility for managing the CCTV system

- Jan Bus

Other members of staff with explicit permission to view CCTV images

- Don Reader
- Peter Haddock

School Data Protection Lead

- Georgia Brayne

System Provider

Our CCTV system is provided by AGS (Associated Security Group) and operates wired cameras.

Periods of Operation

The CCTV system is designed to be in operation every day of the year, though the school does not guarantee that it will be working during these hours. Signage is in place alerting site users that CCTV is in operation.

Length of time Images will be routinely stored

7 days

Location and type of camera

CAMERA TYPE	LOCATION	SOUND	RECORDING CAPACITY	SWIVEL / FIXED
Wired	Nursery back door	N	Y	F
Wired	Office Front Door	N	Y	F
Wired	External outside school hall	N	Y	F
Wired	External outside office	N	Y	F
Wired	Bike Store	N	Y	F
Wired	Main Gate Entrance	N	Y	F
Wired	Playground (near Reception)	N	Y	F
Wired	Playground (near Year 6)	N	Y	F
Wired	Emergency Exit	N	Y	F
Wired	Ball Court	N	Y	F
Wired	Office Foyer	N	Y	F
Wired	Main Corridor	N	Y	F



Our school operates CCTV, as detailed above, in toilet areas. We have taken steps to review our justification through a Data Protection Impact Assessment with our Data Controller. For clarity purposes, the positioning of the CCTV is in the open areas only, ensuring that the view of the CCTV camera does not capture the cubicles or urinals.